



## Funding Guidelines for Grant Seekers

### Mission Statement

The Mission of The S.A.L.T. Foundation, (The Foundation), is to establish God's Kingdom on earth through stewardship, accountability, and responsible charity. The Foundation financially supports S.A.L.T. Certified Servant Leaders and programs administered by organizations or institutions with proven records of successfully serving the human and civic development needs of individuals both here and abroad.

Our philanthropic focus is on education, socially responsible economic development & project funding, health and welfare, civic, and cultural arts initiatives. Through Mission Driven Investing, The Foundation goes one important step further by educating, training, and equipping beneficiaries to replicate what the program has done for them and to share it with others. The core goals of the programs and projects that we fund are to strengthen the world community and improve life for its citizens and future generations.

### Grants and Project-Related Investments to Organizations

Before a request is made for a grant or project-related investment, and preliminary application is required to determine whether The Foundation's present interests and funds permit consideration of the request. Preliminary applications for grants can be done through [TheSALTFoundation.org](http://TheSALTFoundation.org) website. If you are invited to submit a full proposal we recommend including the following information:

#### Full Proposal

Summary of Application should include the following:

- Legal name of organization, address, name of executive director, and contact person other than executive director.
- Copy of 501(c)3 letter
- Telephone number, fax number and e-mail address.
- Amount requested.
- Please summarize in a short paragraph your funding request and indicate the type of request (operating, project, capital, other).
- List any previous support from The Foundation.

Background – Describe the work of your organization addressing each of the following:

- History and mission
- Current programs and accomplishments. Please emphasize the achievements of the recent past.
- Overview of organizations structure including the number of paid full and part time staff; number of volunteers.

- Total organizational budget and fiscal year end.
- Describe the need that your organization works to address including the population that your organization serves; including geographic location, socio-economic status, age, gender, race/ethnicity, income levels and disabilities.
- Funding Request – Please describe the program for which you seek funding addressing each of the following:

If applying for general operating support or capital, please describe in specific detail how this grant would be used.

If your request is for a specific project, please explain the project and include the following:

- Program strategies
- Target population
- How many people will benefit from the proposed project? Please give specific numbers if possible.
- Specific activities and timetable for meeting your stated objectives.
- What do you ultimately hope to accomplish through your proposed project?
- How does the project contribute to your organization's overall mission?
- What are your plans for fully funding and sustain this program?
- How will you measure and monitor the program's progress, effectiveness and success?
- What other agencies or associations are you working with on this project?
- What relevant assets and experience does your staff bring to this project?
- Describe your criteria for a successful program and the result you expect to achieve by the end of the funding period.

## Attachments

- IRS 501(c)3 Tax Determination Letter.
- Most recent financial statement, audited if available.
- Most recent 990 Form filed with the IRS.
- Operating expense budgets for current and most recent fiscal year.
- List of public/private funding sources for your organization during the past fiscal year.
- If project funding is requested, please include:
  - Current expense budget for the project.
  - List of all sources of income for the program including committed and prospective, with amounts.
  - Specific uses of the requested grant, if possible.
  - List of Board of Directors, with affiliations.
  - Current Annual Report, if available.
  - Organization contact name, address, phone, fax, and email address.
  - Three letters of reference from other organizations and/or individuals you are currently working with or have worked with in the past.

## **Grants to Individuals**

Most of The Foundation's grant funds are given to organizations. However, The Foundation may make grants to individuals. Individual grants are few in number and are limited to individuals that complete The S.A.L.T. Servant Leader Training Certification program.

The Foundation does not award grants purely for personal needs. In all cases, recipients are selected on the merits of their proposals and on their potential contribution to advancing The Foundation's Mission and objectives.